

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing MI 48917

**TOWNSHIP BOARD COMMITTEE OF THE WHOLE MINUTES**  
**MONDAY, MARCH 9, 2015**

**I. CALL TO ORDER –**

Supervisor Fletcher called the meeting to order at 6:00 p.m.

**II. ROLL CALL –**

Members Present: Supervisor Kenneth Fletcher, Treasurer Howard Pizzo, Clerk Mary R. Clark and Trustees Doug Kosinski, and Dennis Fedewa.

Members Absent: Trustees Jeff Hicks and Karen Mojica

Others Present: Community Development Department Director Mark Graham, Deputy John Davidson, Community Development Department Deputy Director Gary Bozek, Planner Chris Gruba, Parks & Recreation Department Director Marcus Kirkpatrick, Fire Chief John Clark, and Code Enforcement Officer Kelly Figueiredo.

TRUSTEE KOSINSKI MOVED TO EXCUSE TRUSTEE HICKS AND TRUSTEE MOJICA FROM THE MARCH 9, 2015 COMMITTEE OF THE WHOLE MEETING.

TREASURER PIZZO SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**III. SET/ADJUST AGENDA –**

Mr. Bozek requested to have the ADA Transition Plan moved to the first agenda item.

TREASURER PIZZO MOVED TO APPROVE THE AGENDA AS AMENDED.

TRUSTEE KOSINSKI SUPPORTED THE MOTION. THE MOTION PASSED 5-0.

**IV. SIGN ORDINANCE PUBLIC HEARING**

Dave Jirousek, Delta Township sign consultant, gave the Board a presentation covering the sign ordinance proposed changes since the December 2014 draft.

Sheila Kosinski, 7305 Glen Terra Dr., spoke to encourage the Board to review the \$50 fee for non-profit signs and the limit on the number of times a permit can be issued.

Colin Maguire, attorney with Loomis Law Firm in Lansing, Michigan. Mr. Maguire spoke on behalf of Wolverine Development Corporation. Loomis Law Firm has reviewed the proposed sign ordinance, and would like to offer an objection to Article 5, Section 32-10, requiring a pole sign on any property along Saginaw Highway East of Elmwood be removed if that property is demolished and redeveloped. He also expressed objection to Section 32-23V.

A discussion ensued among Board members regarding the \$50 fee for temporary signs, relating to non-profit organizations.

A discussion ensued among Board members regarding some of the proposed changes to the Delta Township sign ordinance.

Treasurer Pizzo expressed concerns on the ban on pole signs east of Elmwood and has concerns regarding feather signs and corporate mandates.

Trustee Kosinski supports the ban on pole signs east of Elmwood as does Trustee Fedewa.

Clerk Clark stated that she does not support a ban on pole signs east of Elmwood Road; however, she does support the ban on pole signs on abandoned properties and buildings if the property is not redeveloped.

The next discussion regarding the proposed sign ordinance changes will take place during the next Committee of the whole meeting on April 13, 2015.

**V. PUBLIC COMMENT – None**

**VI. MANAGER’S REPORT – None**

**VII. ITEMS OF DISCUSSION**

**1. 2015 Grant Requests – Marcus Kirkpatrick**

Mr. Kirkpatrick indicated that Parks and Recreation staff met to discuss potential grant opportunities from the Michigan Department of Natural Resources for 2015.

The following are developments being submitted for grant funds:

- A six foot wide pathway connecting Delta Mills Park and Hunter’s Orchard Park

- At Mt. Hope Park a picnic shelter, playground, and multi-use fields
- A canoe launch on West Willow St. on the Grand River
- Hawk Meadow Park restrooms (vault-type)

Delta Township must provide a 50% match in funds for all of these grant requests.

## **2. ADA Transition Plan – Gary Bozek**

Mr. Bozek stated that the American with Disabilities Act was adopted in 1990. The ADA states that disabled individuals cannot be excluded from participation in any program activity that Delta Township may offer. Evaluation of compliance is required by law, the Township Administration building and the library have been evaluated.

ADA Coordinator must be appointed, the appointee is typically the Township Manager. The ADA coordinator and contact information, as well as grievance procedures must be published in the local newspaper. Additional associated tasks will be addressed when a new township manager is in place.

## **3. Annual Report: Fire Department – Chief John Clark**

Chief Clark reviewed Fire Department statistics for 2013 – 2014. Chief Clark stated that there is automatic mutual aid for emergency response to surrounding areas to the south and west of Delta Township. There is no mutual aid agreement for areas to the north due to the fact that there are only private providers in those areas. Delta Township EMS has a response goal of five minutes, whether it is to rural or suburban areas.

Chief Clark stated that other than the City of Lansing, Delta Township Fire Department has the only other independent EMPG (risk management) grant program in the State of Michigan.

Treasurer Pizzo asked if the Delta Township Fire Department has any connection to the Lansing Community College Fire Academy.

Chief Clark stated that he and Chief Roman sit on the advisory panel for the LCC Fire Academy. Students are engaged at the Delta stations where appropriate.

## **VIII. ADJOURNMENT**

Supervisor Fletcher adjourned the meeting at 8:01 PM

CHARTER TOWNSHIP OF DELTA

KENNETH FLETCHER, SUPERVISOR

MARY R. CLARK, CLERK

\hs  
Board Materials\Board Meetings\Minutes\March 9, 2015 Committee of the Whole  
Minutes Approved: